

# Summer Usage Sewer Bill Adjustment Request for Irrigation of Lawns and Gardens and Pool Fills

## For 2014 Sewer Bills Only

The Enfield Water Pollution Control Authority is offering a one-time only sewer usage adjustment for Summer 2014 outdoor usage of water. To qualify for this adjustment, the user must:

1. Fill out highlighted portions of this form and have the owner of the property sign and date it.
2. Attach the copies of the sewer use bill(s) that you are seeking adjustment. Only two (2) bills can receive adjustment.
3. Submit the eight (8) quarterly water bills for 2012 and 2013 as verification of information that is entered on the Adjustment Form (or as many billings since moving into residence).
4. Adjustment requests must be post marked, hand delivered or emailed (rarchambault@enfield.org) to the Finance Department at Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut 06082, by no later than January 30, 2015.

Date of Submission:	Property Owner's Name:
Service Address:	Sewer Account #:
City: State: Zip	Mailing Address:
Billing Cycle (s) of Disputed Bill(s)	Home Phone:
	Business Phone:
Property Owner's Signature:	Date:

Please fill in the table below with the water consumption or usage figure as it appears on your water bill for each of the previous eight billing quarters (For example: **12,000** gallons for Connecticut Water customers, or **26** hundred cubic feet for Hazardville Water customers).

	Year	Quarter 1	Quarter 2	Quarter 3	Quarter 4
<b>Step 1:</b>	<b>2012</b>				
	<b>2013</b>				

### Your work is complete!

Town of Enfield staff will complete calculations on the reverse side of this form. The following is included so you can see the calculation processes that will be used to determine your adjustment.

**Incomplete Information will result in a denial of Adjustment Request.**

## For Office Use Only!

Take the two (2) lowest usage quarters from each year and enter them into the appropriate box in the table below:

	Year	Lowest Usage Quarter		Lowest Usage Quarter			Average Low Quarter Usage
Step 2:	2012		+		$\div 2$	=	
	2013		+		$\div 2$	=	

Place the average calculated above for each year in the following table and calculate your two-year average low usage:

	2012 Average Low		2013 Average Low			Two-Year Average Low Usage
Step 3:		+		$\div 2$	=	

**Step 4:** Enter the Usage from the first 2014 bill you are seeking an adjustment on in **Box 1**. If you are seeking an adjustment for a second quarter in 2014, place this usage in **Box 2**. Enter the Two-Year Average Low Usage calculated above in the appropriate box(es) below. The difference is the total consumption adjustment requested. Enter that figure in the appropriate box below and on the front of this form :

	Quarter Usage for bill that is requested for adjustment		Two-Year Average Low Usage		Adjustment Requested
Box 1		-		=	

+

Box 2		-		=	
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This is the  
Adjustment Amount

